

## **AVPCA Steering Committee Meeting Record of Decisions**

December 20, 2018

Present: Lydia, Rabia, Karen, Stacy, Stephen, Joyce, Guari, Toby, Tondria

Absent: None

### **Approval of December Minutes**

**Action:** Minutes approved

### **Folsom Opening Update**

**Discussion:** Pilot project at Old Folsom is supported.

**Action:** Lydia to communicate with Alice and Barb H.

### **Update on CDCR (California City-CAC) Case**

**Action:** Stephen and Karen will draft a letter for SC email review letter to the warden at CAC and/or to others in the department saying that that we take what happened seriously and describing the actions we have taken in response.

**Action:** Nancy will respond to Ann Boone on a draft of additional facilitator training prepared by the Prison Coordinator group to address this type of concern.

### **Posting SC Mtg Minutes on Website**

**Discussion:** Stacy suggested that we need a format to distill minutes to short public points for the website. All Agreed.

**Action:** After holidays, Nancy and Lydia will get a format for the approved minutes, trial that with SC and post.

### **Update of AVP by laws**

**Discussion:** Do they need to be revised since we now have paid people? The by-laws and policy statements are open and flexible regarding this area.

**Action:** none required at this time.

### **Newsletter report**

**Discussion:** The next edition is on target for January.

### **Special Training Committee Report**

**Action:** The new name for this group is: AVP Facilitator Continuing Education Committee. The group will investigate a series of webinars and will announce the dates when ready. Trauma Resiliency Workshop will be ready for August or October in Santa Rosa

### **Report from Outreach Program Advisory Committee**

**Action:** A draft description of the role of the committee is being developed and will be forwarded to the Steering Committee for review. Three letters have been written regarding what is being done to address the current situation and have been sent to the OCs.

**Action:** Stephen will forward the three documents to the SC.

### **Next Meeting:**

**January 17, 2019, 7 PM**