

**AVP CA Steering Committee Meeting
Record of Decisions
November 15, 2018**

Clerk: Nancy Vimla

Minutes: Lydia McCloskey

Present: Lydia, Rabia, Karen, Stacy, Stephen, Joyce, Guari, Toby, Tondria

Absent: Karen

Approval of October Minutes

Action: Minutes approved

Clarification of Outreach Coordinator Advisory Committee Role

Discussion: Clarification needed.

Action: Committee members will prepare and share a clarification of roles and structure. Committee notes will be shared with Steering Committee.

New Committees from World Cafe at Fall Gathering

Action: the following will report progress to the Steering Committee on a monthly basis:

Returned Citizens Support - Ita Flint

Youth Services - Guari and Rabia

Social Media - Tondria

Workshops at Old Folsom

Discussion: Warden wants non-custodial staff present. Facilitators requesting advice.

Action: Stephen will share notes from Prison Coordinators meeting last week.

Special Training Committee

Discussion: TC training in Bakersfield report - 20 sign-ups, 7 attendees, \$1600 in donations. Consider not charging for this workshops as it's a benefit to AVP CA. Trauma Resiliency workshop team is ready to have a workshop in 2019.

Action: Question of charging will be tabled until next TC training.

Google Drive Resources

Discussion: An orientation folder for materials about SC functions, roles, etc would be helpful.

Action: Lydia, Stephen, Stacy will work on this.

Special Training Committee Report

Discussion: The new name for this group is: AVP Facilitator Continuing Education Committee. The Steering Committee loves this name. The group will investigate a series of webinars and will announce the dates when ready. Trauma Resiliency Workshop will be ready for August or October in Santa Rosa

Action: none at this time

AVPCA PO Box

Discussion: Need to clarify management of this.

Action: Tondria will explore options for moving it.

Steering Committee Meeting Records on Website

Discussion: Records - Decisions of Record need to be posted.

Action: Nancy and Lydia will work on a template.