

**AVP/CA Steering Committee Meeting Minutes**  
**Thursday, February 18, 2016**

**Participating:** Karen Brower, Stacey Hughes, Nancy Vimla, Ann Leonard, Stephen Matchett, Sue Torrey, Steve Gelb, Linda McCue, Gori Urling, Sam Lewis, Joyce Banzhaf

**Absent:** Steve Lomas

**Clerk:** Ann Leonard

**Notes:** Nancy Vimla

1. Gathering: A favorite hiding place I had as a child.
2. Review Minutes from January 21
  - Stacey made changes that Sue couldn't copy from the Google Doc
  - Steve G.: we need to be more specific and correct original document with the corrections  
another version will be made by Sue, given to Stacey who will put it on the Google Doc. "as amended and approved on DATE of next meeting"
  - Transfer minutes from the old website to new website. Stacy and Steve G.
  - Stephen is finalizing last month notes and they are approved and amended.
3. Website Update - Stacy
  - Discussion on should we put all SC notes on the website,
  - By-laws say they we do need to report decisions not discussions
  - There have been requests for the SC minutes from outside of SC
  - Should we publish all from 2014 or publish from 2016?
  - We need research on when notes stopped being published - Steve G. will look it up.
4. Recommendations from the Crisis Committee
  - Resource and Assistance Committee (RAC) will be the new name instead of Crisis Committee. Consensus.
  - Guidelines for Prison Coordinators
  - Clarifying the contact AVP can have with parolees. We need to look at DOM language on volunteer contact with parolees. Ann, Sue and Sam will address.
  - Other organizations are also looking into above (Sam). Ellen Eggers should be asked to consult with our group looking to clarify this issue.
  - There should be 3 members from SC on RAC and there currently are..
5. New CDCR Grants.
  - Did not receive one for California City

- Did receive for Mule Creek
- Renewal for High Desert
- Now only have 2 grants going forward
- Stephanie Charbonneau is being hired for the Mule Creek Grant. Barbara Wallace from Sacramento will volunteer mentor for Stephanie
- Training will be March 22- 25 for the new outreach coordinator in Los Osos
- New grants are for 16 months.
- Stephan will give SC an update after the training

#### 6. Website update-Stacey

- Tino Berrara (AVP-I webmaster) in Mexico City has helped with the process and will switch old to new when everyone agrees. SC members should go on the site before the next SC meeting so we all can discuss.
- The team will send it out to SC when it is little more polished.
- THE LINK: [avpcalifornia.org/wp](http://avpcalifornia.org/wp)
- We are to look at it for look and accessibility, any other problems

#### 7. Newsletter-Steve

- Karen and Sue sent good articles regarding work in San Luis Obispo.
- Kool Kent, a returned citizen in San Diego submitted an article.
- Pat sent an article about the Outreach coordinators
- Newsletter is now being edited and compiled.

#### 8 . 2016 Prison Assessment -Ann

- Will have more next meeting Also for CLARG
- QEWR- George will talk with database consultant soon

#### 9. Retreat for SC in June in L.A. July 15-17, 2016.

- Friends Western School is a possible host site
- Gori, Steve Lomas and Nancy will convene for next step since OGM did not respond to our request after several emails and calls to the In-Residence Person.
- If LA area is not feasible we can consider meeting in Santa Barbara.

#### 10. Scholarship Committee : Stephen

- For the National Gathering
- For Fall Gathering
- Suggestion; Craft an announcement about scholarships for local councils. Sue will craft, send to Steve for review and then send to Stacey who will email it out to all California Councils.
- Stephen, Steve Gelb, Ken from San Diego will be on the committee

#### 11. Community Calls

- Can now record and share the call to everyone who could not make it

12. Linda reported that Pat wants to remind us that affirmation is really important. She noticed that if someone does something, no matter what, we need to affirm that person and that is not happening as much.

13. List of tasks of each Liaison Positions should be looked at periodically. Should we have a date by which we all need to look at and made changes if necessary. Stacy will send the link.

13. Nominating Committee members Joyce and Sue will look at the Calendar for the Fall Gathering. Also it is almost time for the nominating committee to convene.

Sue will take notes next month.

NEXT MEETING IS MARCH 17 at 7pm. Remember to wear green!

Closing: Affirmations